

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2018/15/PH/TDYASO2019

BOX 1**DIRECTORATE:**

Adults Health and Wellbeing

DATE: 08.01.19

Contact Name:

Andrew Maddox

Tel. No: 01302 737377

Subject Matter:

Tour De Yorkshire – ASO Host payment

BOX 2**DECISION TAKEN**

To draw down £150k from the Service Transformation Fund for the Tour de Yorkshire 2019, required for;

- ASO host fee (£100k)
- Delivery budget, race start (£50k)

BOX 3**REASON FOR THE DECISION****Acronyms =**

WTY = Welcome to Yorkshire

ASO = Amaury Sport Organisation

TDY = Tour De Yorkshire

DMBC = Doncaster Metropolitan Borough Council

Background

Through DMBCs existing cycling partnership with WTY, Doncaster has been selected as a host town for the 2019 TDY Event (race start). Funding is required to cover the cost of the 'ASO Host Fee' and a delivery budget.

The amounts, and breakdown, required for the TDY 2019 are detailed below.

ASO Host Fee

Approval of this ODR will allow draw down from Service Transformation Fund to be able to cover the cost of the Hosting fee and Licence to deliver TDY which is payable to ASO. The

hosting fee covers license to host the event and a host of resources / infrastructure and race management that ASO supply for operating the event.

- For TDY 2019 the cost, and required amount to draw down, is £100k.

Delivery Budget

Approval of this ODR will also allow draw down from Service Transformation Fund to be able to cover the costs of the delivery budgets required. Specifically the delivery budgets will cover the costs of;

- Traffic management.
 - Barriers and HVM
 - First aid.
 - Event animation.
 - Steward welfare.
 - Communications
 - IT resources.
 - Security
- For TDY 2019 the cost, and amount required to draw down, is £50k.

In summary;

Decision – To draw down £150k for the TDY 2019

- £100k ASO Host fee
- £50k Delivery budget

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

As ASO own the rights for TDY and are sole provider of the race, not approving budget allocations to pay the hosting and licence fees will result in Doncaster having to decline and forfeit the opportunity to host TDY in 2019.

The delivery budget ensures DMBC is able to carry out a safe and enjoyable event for the Borough, staff and Local Communities. Not providing a delivery budget would not enable us to fulfil our health and safety requirements or be able to manage community elements of the race

BOX 5**LEGAL IMPLICATIONS**

Section 1 of the Localism Act 2011 gives the local authority the power to do anything that individuals may generally do.

There are no specific legal implications in agreeing the drawdown of funding from the service transformation fund to be able to cover the cost of the hosting fee and licence to deliver TDY.

Name: Nicky Dobson Signature: By e-mail Date: 11.01.2019

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

£150k is requested from Service Transformation fund to cover the costs of hosting the Tour De Yorkshire 2019.

-£100k to the ASO for the rights to host the race

-£50k for all other costs relating to hosting the race start.

The delivery cost estimates have been based upon the costs of delivering previous stages of the Tour de Yorkshire. The start of the race is estimated to cost less than the finish.

The Chief Financial Officer in consultation with the Chief Executive must approve any request for Service Transformation Funding, before any approved funds can be drawdown.

Name: __Olivia Brown__ Signature: via e-mail__ Date: _09/01/19_____

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

N/A

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8**EQUALITY IMPLICATIONS:**

This event forms part of our wider Physical Activity and Sport Strategy which has undertaken equality impact assessment and consultation. The delivery of the race and other similar events in 2019 will meet the outcomes set out in this strategy and associated documents providing greater opportunities for all our communities to take part.

BOX 9**RISK IMPLICATIONS:**

Risk register has been established by the planning group and owned by the SRO Rupert Suckling

**BOX 10
CONSULTATION**

Cabinet have been consulted via the Get Doncaster Cycling report which was approved.
Finance have been consulted and recommended to complete this ODR1 form rather than the initial ODR2 form.
Meetings are being held on a regular basis with the Portfolio holder.

**BOX 11
INFORMATION NOT FOR PUBLICATION**

None identified

Name: Claire Hewitt **Signature** _____ **Date:** 11th January 2019
Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR
NO

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Rupert Suckling **Signature :** _____ **Date:** 14th January 2019
Director of Public Health

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES

If yes please authorise below:

Name: Steve Mawson **Signature:** _____ **Date:** 18/01/19

Chief Finance Officer & Assistant Director of Finance

Consultation with Relevant Member(s)

Name: _____ **Signature:** _____ **Date:** _____

Designation _____

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.